

**Universal Service Administrative Company
Rural Health Care Committee Quarterly Meeting
Agenda**

**Monday, January 26, 2015
1:00 p.m. – 2:30 p.m. Eastern Time
USAC Offices
2000 L Street, N.W., Suite 200
Washington, D.C. 20036**

OPEN SESSION

- a1.** Consent Items (each available for discussion upon request):
- A. Approval of Rural Health Care Committee Meeting Minutes of October 27, 2014.
 - B. Approval of moving all *Executive Session* items into *Executive Session*.
 - C. Approval of audit reports without findings.
 - D. Routine procurements: Deemed consideration and approval of in *Executive Session*.
- a2.** Recommendation for Election of Committee Chair and Vice Chair
- a3.** Approval of Rural Health Care Support Mechanism 2nd Quarter 2015 Programmatic Budget and Demand Projection for the January 30, 2015 FCC Filing
- a4.** Miscellaneous. Solicit ideas for April 2015 Committee meeting agenda.

EXECUTIVE SESSION

- a5.** Business Update – **Confidential** – *Executive Session Recommended*
- Strategy and Performance Management Discussion.
 - Key Strategic Initiatives.
 - 2015 Annual Budget Discussion and Approval.
 - General Business Update.

Next Scheduled USAC Rural Health Care Committee Meeting

**Monday, April 27, 2015
1:00 p.m. – 2:00 p.m. Eastern Time
USAC Offices, Washington, D.C.**

UNIVERSAL SERVICE ADMINISTRATIVE COMPANY
2000 L Street, N.W., Suite 200
Washington, D.C. 20036

RURAL HEALTH CARE COMMITTEE MEETING
Monday, January 26, 2015

MINUTES

The quarterly meeting of the Rural Health Care Committee (Committee) of the Universal Service Administrative Company (USAC) was held at USAC's offices in Washington, D.C. on Monday, January 26, 2015. Mr. Wayne Jortner, Committee Chair, called the meeting to order at 1:30 p.m. Eastern Time, with a quorum of six of the eight Committee members present:

Brisé, Ron – Vice Chair

Henderson, Chris – Chief
Executive Officer

Brown, Eric

Jortner, Wayne – Chair

Gillan, Joe

Wibberly, Dr. Kathy

Members of the Committee not present:

Jimenez, Jose

Wein, Olivia

Other Board of Directors (Board) members and officers of the corporation present:

Belden, Richard – Chief Operating Officer

Capozzi, David – General Counsel and Assistant Secretary

Case, Dave – Vice President of Finance, Chief Financial Officer and Assistant Treasurer

Davis, Craig, Vice President, Rural Health Care Division

Feiss, Geoff – Member of the Board

Jones, Rochelle – Member of the Board

Majcher, Karen – Vice President, High Cost & Low Income Division

Mason, Ken – Member of the Board

Noriega, Raquel – Member of the Board

Schell, Julie Tritt – Member of the Board

Scott, Wayne – Vice President of Internal Audit

Talbott, Dr. Brian – Member of the Board

Others present:

NAME

Beard, Jay

Betancourt, Laura

Costa, Paloma

COMPANY

USAC

USAC

USAC

<u>NAME</u>	<u>COMPANY</u>
Delmar, Teleshia	USAC
Desrocher, Mike	USAC
Duffy, Maura	USAC
Duvall, Rashann	USAC
Garber, Michelle	USAC
Gonzalez, Veronica	USAC
Hutchinson, Kyle	USAC
Khan, Sammy	USAC
Kil, Benny	USAC
Lewis, Don	USAC
McCornac, Carolyn	USAC
Nelbach, Nick	USAC
Nuzzo, Patsy	USAC
Palcic, Catherine	USAC
Park, Sang	USAC
Perry, Andrew	USAC
Rasmussen, Mary	USAC
Rovetto, Ed	USAC
Seidensticker, Christine	USAC
Smith, Chris	USAC
Theodoropoulos, Nicole	USAC
Wonch, Annabeth	USAC

OPEN SESSION

a1. Consent Items.

- A. Approval of Rural Health Care Committee meeting minutes of October 27, 2014.
- B. Approval for discussion in *Executive Session* agenda items
 - (1) a8 – Business Update. USAC management recommended that this matter be discussed in *Executive Session* because the report relates to USAC’s *procurement strategy and contract administration, pre-decisional matters pending before the FCC, and may also include discussion of personnel matters and attorney/client privileged communications.*

On a motion duly made and seconded, the Committee adopted the following resolution:

RESOLVED, that the USAC Rural Health Care Committee hereby approves the Committee meeting minutes of October 27, 2014, and discussion of the general business update in *Executive Session*.

- #### **a2. Recommendation for Election of Committee Chair and Vice Chair.** The Committee deferred making nominations as FCC Chairman Wheeler had not yet

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made selections for seats of Board members whose terms have expired or for open seats..

- a3. Approval of Rural Health Care Support Mechanism 2nd Quarter 2015 Programmatic Budget and Demand Projection for the January 30, 2015 FCC Filing.** Mr. Davis presented this item for consideration.

On a motion duly made and seconded and after discussion, the Committee adopted the following resolutions:

RESOLVED, that the USAC Rural Health Care Committee approves a 2nd Quarter 2015 programmatic operating budget for the Rural Health Care Support Mechanism of \$2.0 million; and

RESOLVED FURTHER, that the USAC Rural Health Care Committee directs USAC staff to submit a collection requirement of \$2.0 million for Rural Health Care Support Mechanism administrative and capital costs in the required January 30, 2015 filing to the FCC on behalf of the Committee; and

RESOLVED FURTHER, that the USAC Rural Health Care Committee, having reviewed at its meeting on January 26, 2015, a summary of the 2nd Quarter 2015 Rural Health Care Support Mechanism demand estimate, including administrative costs, hereby directs USAC staff to proceed with the required January 30, 2015 filing to the FCC. USAC staff may make adjustments if the variance is equal to or less than \$1.0 million, or may seek approval from the Rural Health Care Committee Chair to make adjustments if the variance is greater than \$1.0 million, but not more than \$2.0 million.

At 1:12 p.m. Eastern Time, on a motion duly made and seconded, the Committee moved into *Executive Session* for the purpose of discussing the confidential items noted below.

EXECUTIVE SESSION

- a5. Business Update.** Mr. Davis and Mr. Jay Beard, Director of Rural Health Care, presented the following items to the Committee:
- Strategy and Performance Management Discussion.
 - Key Strategic Initiatives.
 - 2015 Annual Budget Discussion and Approval. Mr. Davis presented this item for consideration.

On a motion duly made and seconded and after discussion, the Committee adopted the following resolution:

To expedite navigation, please use the bookmarks located in the Navigation Pane.

RESOLVED, that the USAC Rural Health Care Committee approves the 2015 Rural Health Care Support Mechanism annual operating budget of \$7.7 million.

- General Business Update. Mr. Davis presented this item for discussion.

At 2:37 p.m. Eastern Time, the Committee moved out of *Executive Session* and immediately reconvened in *Open Session*, at which time Mr. Jortner reported that in *Executive Session*, the Committee discussed and took action on item a5 above.

On a motion duly made and seconded, the Committee adjourned at 2:38 p.m. Eastern Time.

/s/ David A. Capozzi
Assistant Secretary

**Universal Service Administrative Company
Rural Health Care Committee Quarterly Meeting
Agenda**

<p>Monday, April 27, 2015 10:00 a.m. – 11:30 a.m. Eastern Time USAC Offices 2000 L Street, N.W., Suite 200 Washington, D.C. 20036</p>
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<u>OPEN SESSION</u>	
Chair	<p>a1. Consent Items (each available for discussion upon request):</p> <p style="padding-left: 40px;">A. Approval of Rural Health Care Committee Meeting Minutes of January 26, 2015.</p> <p style="padding-left: 40px;">B. Approval of moving all <i>Executive Session</i> items into <i>Executive Session</i>.</p>
Chair	<p>a2. Recommendation for Election of Committee Chair and Vice Chair.</p>
Craig	<p>a3. Approval of Rural Health Care Support Mechanism 3rd Quarter 2015 Programmatic Budget and Demand Projection for the May 1, 2015 FCC Filing.</p>
Chris Smith	<p>a4. Action on One USAC Internal Audit Division Rural Health Care Support Mechanism Beneficiary Audit Report.</p>
Craig	<p>il. Business Update:</p> <ul style="list-style-type: none">• General Business Update.• Key Measurements.• Strategic Initiatives.

<p>Next Scheduled USAC Rural Health Care Committee Meeting</p>
<p>Monday, July 27, 2015 1:00 p.m. – 2:30 p.m. Eastern Time USAC Offices, Washington, D.C.</p>

UNIVERSAL SERVICE ADMINISTRATIVE COMPANY
2000 L Street, N.W., Suite 200
Washington, D.C. 20036

RURAL HEALTH CARE COMMITTEE MEETING
Monday, April 27, 2015

MINUTES

The quarterly meeting of the Rural Health Care Committee (Committee) of the Universal Service Administrative Company (USAC) was held at USAC's offices in Washington, D.C. on Monday, April 27, 2015. Mr. Wayne Jortner, Committee Chair, called the meeting to order at 10:00 a.m. Eastern Time, with a quorum of seven of the eight Committee members present:

Brisé, Ron – Vice Chair	Jimenez, Jose
Brown, Eric	Jortner, Wayne – Chair
Gillan, Joe	Wein, Olivia
Henderson, Chris – Chief Executive Officer	

Dr. Kathy Wibberly joined the meeting at 10:06 a.m. Eastern Time. She did not participate in the discussion of or vote on item a1.

Other Board of Directors (Board) members and officers of the corporation present:

Belden, Richard – Chief Operating Officer
Capozzi, David – General Counsel and Assistant Secretary
Case, Dave – Vice President of Finance, Chief Financial Officer and Assistant Treasurer
Davis, Craig, Vice President, Rural Health Care Division
Feiss, Geoff – Member of the Board
Jones, Rochelle – Member of the Board
King, Sola – Vice President of Human Resource and Chief Human Capital Officer
Jacobs, Ellis – Member of the Board
Moeller, Mike – Vice President of Strategy and Performance Management
Noriega, Raquel – Member of the Board
Schell, Julie Tritt – Member of the Board
Scott, Wayne – Vice President of Internal Audit
Talbot, Dr. Brian – Member of the Board
Taylor, Peter – Vice President and Chief Information Officer

Others present:

<u>NAME</u>	<u>COMPANY</u>
Beard, Jay	USAC
Boler, Natasha	USAC

<u>NAME</u>	<u>COMPANY</u>
Costa, Paloma	USAC
Delmar, Teleshia	USAC
Duvall, Rashann	USAC
Emmanuel, Sherard	USAC
Garber, Michelle	USAC
Gonzalez, Veronica	USAC
Kil, Benny	USAC
Lewis, Don	USAC
Nuzzo, Patsy	USAC
Palcic, Catherine	USAC
Park, Sang	USAC
Rasmussen, Mary	USAC
Rogers, Camelia	Kellogg & Sovereign
Rovetto, Ed	USAC
Salvator, Charles	USAC
Schrieber, Johnnay	USAC
Smith, Chris	USAC
Spade, Gina – <i>by telephone</i>	FCC
Theodoropoulos, Nicole	USAC

OPEN SESSION

a1. Consent Items.

- A. Approval of Rural Health Care Committee meeting minutes of January 26, 2015.

On a motion duly made and seconded and after discussion, the Committee adopted the following resolution:

RESOLVED, that the USAC Rural Health Care Committee hereby approves the Committee meeting minutes of January 26, 2015.

a2. Recommendation for Election of Committee Chair and Vice Chair. Dr. Talbott presented this item for consideration.

On a motion duly made and seconded and after discussion, the Committee adopted the following resolution:

RESOLVED, that the USAC Rural Health Care Committee recommends that the USAC Board of Directors elect **Dr. Kathy Wibberly** as Chair and **Ronald Brise'** as Vice Chair of the Committee for a term that begins immediately upon the adoption of this resolution by the Board and ends when a successor to the Chair and/or Vice Chair has been elected, when the

Chair or Vice Chair resigns from the Committee or the Board, is removed by resolution of the Board, or is no longer a member of the Board.

- a3. Approval of Rural Health Care Support Mechanism 3rd Quarter 2015 Programmatic Budget and Demand Projection for the May 1, 2015 FCC Filing.** Mr. Davis presented this item for consideration.

On a motion duly made and seconded and after discussion, the Committee adopted the following resolutions:

RESOLVED, that the USAC Rural Health Care Committee approves a 3rd Quarter 2015 programmatic operating budget for the Rural Health Care Support Mechanism of \$2.04 million; and

RESOLVED FURTHER, that the USAC Rural Health Care Committee directs USAC staff to submit a collection requirement of \$2.04 million for Rural Health Care Support Mechanism administrative costs in the required May 1, 2015 filing to the FCC on behalf of the Committee; and

RESOLVED FURTHER, that the USAC Rural Health Care Committee, having reviewed at its meeting on April 27, 2015, a summary of the 3rd Quarter 2015 Rural Health Care Support Mechanism demand estimate, including administrative costs, hereby directs USAC staff to proceed with the required May 1, 2015 filing to the FCC. USAC staff may make adjustments if the variance is equal to or less than \$1.0 million, or may seek approval from the Rural Health Care Committee Chair to make adjustments if the variance is greater than \$1.0 million, but not more than \$2.0 million.

- a4. Action on One USAC Internal Audit Division Rural Health Care Support Mechanism Beneficiary Audit Report.** Mr. Chris Smith presented this item for consideration.

On a motion duly made and seconded and after discussion, the Committee adopted the following resolution:

RESOLVED, that the USAC Rural Health Care Committee, having reviewed the USAC Internal Audit Division Rural Health Care Support Mechanism Beneficiary Audit Report labeled RH2013PP018 together with management's responses thereto, accepts the recommendation of USAC management and hereby deems such report final.

- ii. Business Update.** Mr. Davis presented this item for discussion.
- General Business Update.
 - Key Measurements.
 - Strategic Initiatives.

To expedite navigation, please use the bookmarks located in the Navigation Pane.

On a motion duly made and seconded, the Committee adjourned at 11:35 p.m. Eastern Time.

/s/ David A. Capozzi
Assistant Secretary

**Universal Service Administrative Company
Rural Health Care Committee Quarterly Meeting
Agenda**

**Monday, July 27, 2015
3:30 p.m. – 5:00 p.m. Eastern Time
USAC Offices
2000 L Street, N.W., Suite 200
Washington, D.C. 20036**

OPEN SESSION

- a1.** Consent Items (each available for discussion upon request):
- A. Approval of Rural Health Care Committee Meeting Minutes of April 27, 2015.
 - B. Approval of moving all *Executive Session* items into *Executive Session*.
 - C. Approval of Rural Health Care Support Mechanism 4th Quarter 2015 Programmatic Budget and Demand Projection for the July 31, 2015 FCC Filing.
- ii.** Business Update:
- General Business Update.
 - Key Measurements.
 - Strategic Initiatives.

Next Scheduled USAC Rural Health Care Committee Meeting

**Monday, October 26, 2015
3:30 p.m. – 5:00 p.m. Eastern Time
USAC Offices, Washington, D.C.**

**UNIVERSAL SERVICE ADMINISTRATIVE COMPANY
2000 L Street, N.W., Suite 200
Washington, D.C. 20036**

**RURAL HEALTH CARE COMMITTEE MEETING
Monday, July 27, 2015**

MINUTES

The quarterly meeting of the Rural Health Care Committee (Committee) of the Universal Service Administrative Company (USAC) was held at USAC's offices in Washington, D.C. on Monday, July 27, 2015. Dr. Kathy Wibberly, Committee Chair, called the meeting to order at 3:51 p.m. Eastern Time, with a quorum of seven of the eight Committee members present:

Brown, Eric	Jortner, Wayne
Gillan, Joe	Wein, Olivia
Henderson, Chris – Chief Executive Officer	Wibberly, Dr. Kathy – Chair
Jimenez, Jose	

Board members not present:

Brise', Ronald – Vice Chair

Other Board of Directors (Board) members and officers of the corporation present:

Belden, Richard– Chief Operating Officer
Capozzi, David – General Counsel and Assistant Secretary
Case, Dave – Vice President of Finance, Chief Financial Officer and Assistant Treasurer
Davis, Craig, Vice President, Rural Health Care Division
Feiss, Geoff – Member of the Board
Garber, Michelle – Vice President of Low Income Division
Hays, Kate – Vice President of Stakeholder Engagement
Jones, Rochelle – Member of the Board
Scott, Wayne – Vice President of Internal Audit
Talbot, Dr. Brian – Member of the Board

Others present:

<u>NAME</u>	<u>COMPANY</u>
Beard, Jay	USAC
Boler, Natasha	USAC
Delmar, Teleshia	USAC

<u>NAME</u>	<u>COMPANY</u>
Duvall, Rashann	USAC
Gonzalez, Veronica	USAC
Hutchinson, Kyle	USAC
Kil, Benny	USAC
Mansfield, Graig	USAC
Nelbach, Nick	USAC
Nuzzo, Patsy	USAC
Park, Sang	USAC
Perry, Andrew	USAC
Rasmussen, Mary	USAC
Rogers, Camelia	Kellogg & Sovereign
Rovetto, Ed	USAC
Smith, Chris	USAC
Wonch, Annabeth	USAC

OPEN SESSION

a1. Consent Items.

On a motion duly made and seconded and after discussion, the Committee adopted the following resolutions:

RESOLVED, that the USAC Rural Health Care Committee hereby approves the Committee meeting minutes of April 27, 2015; and

RESOLVED FURTHER, that the USAC Rural Health Care Committee approves a 4th Quarter 2015 programmatic operating budget for the Rural Health Care Support Mechanism of \$1.84 million; and

RESOLVED FURTHER, that the USAC Rural Health Care Committee directs USAC staff to submit a collection requirement of \$1.72 million for Rural Health Care Support Mechanism administrative costs in the required July 31, 2015 filing to the FCC on behalf of the Committee; and

RESOLVED FURTHER, that the USAC Rural Health Care Committee approves a revised annual 2015 Rural Health Care Support Mechanism operating budget of \$7.44 million; and

RESOLVED FURTHER, that the USAC Rural Health Care Committee, having reviewed at its meeting on July 27, 2015, a summary of the 4th Quarter 2015 Rural Health Care Support Mechanism demand estimate, including administrative costs, hereby directs USAC staff to proceed with the required July 31, 2015 filing to the FCC. USAC staff may make adjustments if

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the variance is equal to or less than \$1.0 million, or may seek approval from the Rural Health Care Committee Chair to make adjustments if the variance is greater than \$1.0 million, but not more than \$2.0 million.

ii. Business Update. Mr. Davis, Mr. Benny Kil, Ms. Natasha Boler, and Ms. Annabeth Wonch presented this item for discussion:

- RHC Program Operations.
- RHC Operations Dashboard.
- Strategic Initiatives.

On a motion duly made and seconded, the Committee adjourned at 4:45 p.m. Eastern Time.

/s/ David A. Capozzi
Assistant Secretary

**Universal Service Administrative Company
Rural Health Care Committee Quarterly Meeting
Agenda**

**Monday, October 26, 2015
4:00 p.m. – 5:00 p.m. Eastern Time
USAC Offices
2000 L Street, N.W., Suite 200
Washington, D.C. 20036**

OPEN SESSION

Chair	a1. Consent Items (each available for discussion upon request): A. Approval of Rural Health Care Committee Meeting Minutes of July 27, 2015. B. Approval of moving all <i>Executive Session</i> items into <i>Executive Session</i> . C. Routine Procurements: Deemed consideration and approval in <i>Executive Session</i> . D. Approval of Rural Health Care Support Mechanism 1st Quarter 2016 Programmatic Budget and Demand Projection for the November 2, 2015 FCC Filing.
Wayne	a2. Action on Eight USAC Internal Audit Division Rural Health Care Support Mechanism Beneficiary Audit Reports – <i>Executive Session Option</i>
Craig	i1. Support Mechanism Business Update: <ul style="list-style-type: none">• General Business Update.• Key Measurements.• Strategic Initiatives.

Next Scheduled USAC Rural Health Care Committee Meeting

**Monday, January 25, 2016
3:30 p.m. – 5:00 p.m. Eastern Time
USAC Offices, Washington, D.C.**

UNIVERSAL SERVICE ADMINISTRATIVE COMPANY
2000 L Street, N.W., Suite 200
Washington, D.C. 20036

RURAL HEALTH CARE COMMITTEE MEETING
Monday, October 26, 2015

MINUTES

The quarterly meeting of the Rural Health Care Committee (Committee) of the Universal Service Administrative Company (USAC) was held at USAC's offices in Washington, D.C. on Monday, October 26, 2015. Dr. Kathy Wibberly, Committee Chair, called the meeting to order at 4:00 p.m. Eastern Time, with a quorum of six of the eight Committee members present:

Gillan, Joe	Jortner, Wayne
Henderson, Chris – Chief Executive Officer	Wein, Olivia
Jimenez, Jose	Wibberly, Dr. Kathy – Chair

Mr. Ronald Brisé joined the meeting at 4:19 p.m. He did not participate in the discussion or vote on item a1.

Board members not present:

Brown, Eric

Other Board of Directors (Board) members and officers of the corporation present:

Belden, Richard– Chief Operating Officer
Capozzi, David – General Counsel and Assistant Secretary
Case, Dave – Vice President of Finance, Chief Financial Officer and Assistant Treasurer
Davis, Craig – Vice President, Rural Health Care Division
Garber, Michelle – Vice President of Low Income Division
Hays, Kate – Vice President of Stakeholder Engagement
Jones, Rochelle – Member of the Board
Majcher, Karen – Vice President, High Cost Division
Schell, Julie Tritt – Member of the Board
Scott, Wayne – Vice President of Internal Audit
Talbot, Dr. Brian – Member of the Board
Taylor, Peter – Vice President and Chief Information Officer

Others present:

NAME

COMPANY

<u>NAME</u>	<u>COMPANY</u>
Abebe, Hiwot	USAC
Beard, Jay	USAC
Boler, Natasha	USAC
Carter, Devent	USAC
Costa, Paloma	USAC
Delmar, Teleshia	USAC
Duvall, Rashann	USAC
Gonzalez, Veronica	USAC
Guinan, Gabriela Gross	USAC
Johnston, Anna	USAC
Kil, Benny	USAC
Nuzzo, Patsy	USAC
Palcic, Catherine	USAC
Park, Sang	USAC
Rasmussen, Mary	USAC
Riley, Adam	USAC
Rogers, Camelia	Kellogg & Sovereign
Rovetto, Ed	USAC
Smith, Chris	USAC
Theodoropoulos, Nikoletta	USAC
Zufolo, Jessica	USAC

OPEN SESSION

a1. Consent Items.

On a motion duly made and seconded and after discussion, the Committee adopted the following resolutions:

RESOLVED, that the USAC Rural Health Care Committee hereby approves the Committee meeting minutes of July 27, 2015; and

RESOLVED FURTHER, that the USAC Rural Health Care Committee approves a 1st Quarter 2016 programmatic operating budget for the Rural Health Care Support Mechanism of \$2.02 million; and

RESOLVED FURTHER, that the USAC Rural Health Care Committee directs USAC staff to submit a collection requirement of \$3.1 million for Rural Health Care Support Mechanism administrative costs in the required November 2, 2015 filing to the FCC on behalf of the Committee; and

RESOLVED, that the USAC Rural Health Care Committee, having reviewed at its meeting on October 26, 2015, a summary of the 1st Quarter 2016 Rural Health Care Support Mechanism demand estimate,

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including administrative costs, hereby directs USAC staff to proceed with the required November 2, 2015 filing to the FCC. USAC staff may make adjustments if the variance is equal to or less than \$1.0 million, or may seek approval from the Rural Health Care Committee Chair to make adjustments if the variance is greater than \$1.0 million, but not more than \$2.0 million.

- a2. Action on Eight USAC Internal Audit Division Rural Health Care Support Mechanism Beneficiary Audit Reports.** Mr. Chris Smith, Senior Manager, Internal Audit, presented this item for discussion.

On a motion duly made and seconded and after discussion, the Committee adopted the following resolutions:

RESOLVED, that the USAC Rural Health Care Committee, having reviewed the Rural Health Care Support Mechanism Beneficiary Audit Reports listed in Exhibit I to this briefing paper together with management's responses thereto, accepts the recommendation of USAC management and hereby deems such reports final.

- i1. Business Update.** Mr. Davis, Mr. Benny Kil, Ms. Natasha Boler, and Ms. Paloma Costa presented this item for discussion:
- RHC Program Operations.
 - Key Measurements.
 - Strategic Initiatives.
- i2. Information on Estimated 2016 Annual Rural Health Care Support Mechanism Budget.** Mr. Capozzi recommended that this item be discussed in *Executive Session* because this matter relates to USAC's *procurement strategy and contract administration*.

At 5:00 p.m. Eastern Time, on a motion duly made and seconded, the Committee moved into *Executive Session*, with only members of the Board, officers, and FCC representatives present for the purpose of discussing the confidential item listed above.

EXECUTIVE SESSION

- i2. Information on Estimated 2016 Annual Rural Health Care Support Mechanism Budget.** Mr. Belden presented this item for discussion.

At 5:11 p.m. Eastern Time, the Committee moved out of *Executive Session* and immediately reconvened in *Open Session*, at which time Dr. Wibberly reported that in *Executive Session*, the Committee discussed item i2. On a motion duly made and seconded, the Committee adjourned at 5:11 p.m. Eastern Time.

/s/ David A. Capozzi
Assistant Secretary