

**Universal Service Administrative Company
Rural Health Care Committee Quarterly Meeting
Agenda**

**Monday January 27, 2014
11:30 a.m. – 12:30 p.m. Eastern Time
USAC Offices, Suite 200
2000 L Street, NW
Washington, D.C.**

ACTION ITEMS

- | |
|---|
| a1. Approval of Rural Health Care Committee Meeting Minutes of October 28, 2013 |
| a2. Recommendation for Election of Committee Chair and Vice Chair |
| a3. Approval of 2nd Quarter 2014 and 2014 Annual Rural Health Care Support Mechanism Programmatic Budgets |
| a4. Approval of 2nd Quarter 2014 Rural Health Care Support Mechanism Demand Projection for the January 31, 2014 FCC Filing |
| a5. Action on Eight USAC Internal Audit Division Rural Health Care Support Mechanism Beneficiary Audit Reports – <i>Executive Session Option</i> |
| a6. Miscellaneous. Solicit ideas for April 2014 Committee meeting agenda. |

INFORMATION ITEMS

- | |
|---|
| i1. Rural Health Care Support Mechanism Update |
| i2. Miscellaneous |

Next Scheduled Quarterly USAC Rural Health Care Committee Meeting

**Monday, April 28, 2014
11:30 a.m. – 12:30 p.m.
USAC Offices, Washington, D.C.**

UNIVERSAL SERVICE ADMINISTRATIVE COMPANY
2000 L Street, N.W., Suite 200
Washington, D.C. 20036

RURAL HEALTH CARE COMMITTEE MEETING
Monday, January 27, 2014

MINUTES

The quarterly meeting of the Rural Health Care Committee (Committee) of the Universal Service Administrative Company (USAC) was held at USAC's offices in Washington, D.C. on Monday, January 27, 2014. Mr. Wayne Jortner, Committee Chair, called the meeting to order at 11:30 a.m. Eastern Time, with a quorum of five of the eight Committee members present:

Barash, Scott – Acting Chief Executive Officer	Jortner, Wayne – Chair
Brisé, Ron – Vice Chair	Wein, Olivia
Gillan, Joseph	

Dr. Kathy Wibberly joined the meeting at 11:36 a.m. Eastern Time. She did not participate in the discussion or vote on items a1, a2 and a3. Mr. Eric Brown joined the meeting at 11:39 a.m. Eastern Time. He did not participate in the discussion or vote on items a1, a2, a3 and a4.

Members of the Committee not present:

Jimenez, Jose

Other Board of Directors (Board) members and officers of the corporation present:

Belden, Richard – Chief Operating Officer
Capozzi, David – General Counsel and Assistant Secretary
Case, Dave – Vice President of Finance, Chief Financial Officer and Assistant Treasurer
Davis, Craig, Vice President, Rural Health Care Division
Feiss, Geoff – Member of the Board
Greiner, Colleen – Vice President and Chief Information Officer
Mason, Ken – Member of the Board
Noriega, Raquel – Member of the Board
Scott, Wayne – Vice President of Internal Audit
Talbot, Dr. Brian – Member of the Board

Others present for the meeting:

<u>NAME</u>	<u>COMPANY</u>
Anderson, Latoya	USAC

<u>NAME</u>	<u>COMPANY</u>
Caruso, Michael	USAC
Delmar, Teleshia	USAC
Duvall, Rashann	USAC
Ellis, Tess	USAC
England, Bill	Consultant
Garrett, Erika	USAC
Gonzalez, Veronica	USAC
Iversen, Eric	USAC
Joiner, Chelsea	USAC
Lewis, Don	USAC
Nelbach Nick	USAC
Nuzzo, Patsy	USAC
Park, Sang	USAC
Permyakov, Andrey	USAC
Rasmussen, Mary	USAC
Rogers, Camelia	USAC
Rushiti, Alban	USAC
Schrieber, Johnnay	USAC
Skadin, Andy	FCC
Smith, Chris	USAC
Spade, Gina – <i>by telephone</i>	FCC
Theodoropoulos, Nikoletta	USAC

ACTION ITEMS

- a1. **Approval of Rural Health Care Committee Meeting Minutes of October 28, 2013.** On a motion duly made and seconded, the Committee approved the minutes, as written, of the Committee meeting of October 28, 2013.
- a2. **Recommendation for Election of Committee Chair and Vice Chair.** Mr. Jortner recommended that this item be deferred until the FCC Chair makes selections to the USAC Board of Directors.
- a3. **Approval of 2nd Quarter 2014 and 2014 Annual Rural Health Care Support Mechanism Programmatic Budgets** Mr. Belden presented this item for discussion.

On a motion duly made and seconded and after discussion, the Committee adopted the following resolutions:

RESOLVED, that the USAC Rural Health Care Committee approves a 2nd Quarter 2014 Rural Health Care Support Mechanism programmatic operating budget of \$3.0 million; and

RESOLVED FURTHER, that the USAC Rural Health Care Committee directs USAC staff to submit a collection requirement of \$3.0 million for Rural Health Care Support Mechanism administrative expenses in the required January 31, 2014 filing to the FCC on behalf of the Committee; and

RESOLVED FURTHER, that the USAC Rural Health Care Committee approves an annual 2014 Rural Health Care Support Mechanism operations budget of \$9.6 million.

- a4. Approval of 2nd Quarter 2014 Rural Health Care Support Mechanism Demand Projection for the January 31, 2014 FCC Filing.** Mr. Davis presented this item for discussion.

On a motion duly made and seconded and after discussion, the Committee adopted the following resolution:

RESOLVED, that the USAC Rural Health Care Committee, having reviewed at its meeting on January 27, 2014, a summary of the 2nd Quarter 2014 Rural Health Care Support Mechanism demand estimate, including administrative costs, hereby directs USAC staff to proceed with the required January 31, 2014 filing to the FCC. USAC staff may make adjustments if the variance is equal to or less than \$1.0 million, or may seek approval from the Rural Health Care Committee Chair to make adjustments if the variance is greater than \$1.0 million, but not more than \$2.0 million.

- a5. Action on Eight USAC Internal Audit Division Rural Health Care Support Mechanism Beneficiary Audit Reports.** Mr. Chris Smith, Manager, Internal Audit, presented this item to the Committee.

On a motion duly made and seconded and after discussion, the Committee adopted the following resolution:

RESOLVED, that the USAC Rural Health Care Committee, having reviewed the USAC Internal Audit Division Rural Health Care Support Mechanism Beneficiary Audit Reports listed in Exhibit I to this issue paper together with management's responses thereto, accepts the recommendation of USAC management and hereby deems such reports final.

- a4. Miscellaneous. Solicit ideas for the April 2014 Committee Agenda.** Mr. Jortner reminded Committee members that they may offer suggestions for agenda items at each quarterly meeting. Ideas may be submitted to Mr. Jortner, Mr. Brisé or Mr. Davis between quarterly meetings.

INFORMATION ITEMS

i1. Rural Health Care Support Mechanism Update. Mr. Davis presented this item to the Committee, noting that:

- The FCC Form 462 (Funding Request) for HCF was deployed in My Portal in November.
- The first 14 Form 462s were received in My Portal in 4Q2013 for individual HCPs.
- In December, USAC staff conducted the first national HCF consortia operations call and held the first HCF webinar.

Mr. Jortner, on behalf of the Committee, thanked Mr. Barash for his many contributions to the Committee and USAC and wished him well in his future endeavors.

On a motion duly made and seconded, the Committee adjourned at 12:11 p.m. Eastern Time.

/s/ David A. Capozzi
Assistant Secretary

**Universal Service Administrative Company
Rural Health Care Committee Quarterly Meeting
Agenda**

**Monday April 28, 2014
11:30 p.m. – 12:30 p.m. Eastern Time
USAC Offices, Suite 200
2000 L Street, NW
Washington, D.C.**

ACTION ITEMS

- | |
|--|
| a1. Approval of Rural Health Care Committee Meeting Minutes of January 27, 2014 |
| a2. (Reserved) |
| a3. Approval of 3rd Quarter 2014 and Revised 2014 Annual Rural Health Care Support Mechanism Programmatic Budgets |
| a4. Approval of 3rd Quarter 2014 Rural Health Care Support Mechanism Demand Projection for the May 2, 2014 FCC Filing |
| a5. Miscellaneous. Solicit ideas for July 2014 Committee meeting agenda. |

INFORMATION ITEMS

- | |
|---|
| i1. Rural Health Care Support Mechanism Update |
| i2. Miscellaneous |

Next Scheduled Quarterly USAC Rural Health Care Committee Meeting

**Monday, July 28, 2014
11:30 a.m. – 12:30 p.m.
USAC Offices, Washington, D.C.**

UNIVERSAL SERVICE ADMINISTRATIVE COMPANY
2000 L Street, N.W., Suite 200
Washington, D.C. 20036

RURAL HEALTH CARE COMMITTEE MEETING
Monday, April 28, 2014

MINUTES

The quarterly meeting of the Rural Health Care Committee (Committee) of the Universal Service Administrative Company (USAC) was held at USAC's offices in Washington, D.C. on Monday, April 28, 2014. Mr. Wayne Jortner, Committee Chair, called the meeting to order at 11:35 a.m. Eastern Time, with a quorum of six of the eight Committee members present:

Belden, Richard– Chief Operating Officer & Interim Chief Executive Officer	Jimenez, Jose
Brisé, Ron – Vice Chair	Jortner, Wayne – Chair
Brown, Eric – <i>by telephone</i>	Wein, Olivia

Dr. Kathy Wibberly joined the meeting at 11:45 a.m. Eastern Time. She did not participate in the discussion or vote on items a1, a2, a3, a4 and a5.

Members of the Committee not present:

Gillan, Joseph

Other Board of Directors (Board) members and officers of the corporation present:

Capozzi, David – General Counsel and Assistant Secretary
Case, Dave – Vice President of Finance, Chief Financial Officer and Assistant Treasurer
Davis, Craig, Vice President, Rural Health Care Division
Feiss, Geoff – Member of the Board
Jacobs, Ellis – Member of the Board
Jones, Rochelle – Member of the Board
Mason, Ken – Member of the Board
Noriega, Raquel – Member of the Board
Schell, Julie Tritt – Member of the Board
Scott, Wayne – Vice President of Internal Audit
Talbott, Dr. Brian – Member of the Board

Others present for the meeting:

<u>NAME</u>	<u>COMPANY</u>
Beard, Jay	USAC
Betancourt, Laura	USAC

<u>NAME</u>	<u>COMPANY</u>
Costa, Paloma	USAC
Delmar, Teleshia	USAC
Dougherty, Michael	USAC
Duvall, Rashann	USAC
Garrett, Erika	USAC
Gonzalez, Veronica	USAC
Hughes, Jeff	USAC
Lee, Brandon	USAC
Lewis, Don	USAC
McCornac, Carolyn	USAC
Nuzzo, Patsy	USAC
Park, Sang	USAC
Perry, Andrew	USAC
Rogers, Camelia	USAC
Schrieber, Johnnay	USAC
Smith, Chris	USAC
Spade, Gina – <i>by telephone</i>	FCC
Theodoropoulos, Nikoletta	USAC

ACTION ITEMS

- a1. **Approval of Rural Health Care Committee Meeting Minutes of January 27, 2014.** On a motion duly made and seconded, the Committee approved the minutes, as written, of the Committee meeting of January 27, 2014.
- a2. **Reserved.**
- a3. **Approval of 3rd Quarter 2014 and Revised 2014 Annual Rural Health Care Support Mechanism Programmatic Budgets.** Mr. Case presented this item for discussion.

On a motion duly made and seconded and after discussion, the Committee adopted the following resolutions:

RESOLVED, that the USAC Rural Health Care Committee approves a 3rd Quarter 2014 Rural Health Care Support Mechanism programmatic operating budget of \$1.7 million; and

RESOLVED FURTHER, that the USAC Rural Health Care Committee directs USAC staff to submit a collection requirement of \$1.7 million for Rural Health Care Support Mechanism administrative expenses in the required May 2, 2014 filing to the FCC on behalf of the Committee; and

RESOLVED FURTHER, that the USAC Rural Health Care Committee approves a revised annual 2014 Rural Health Care Support Mechanism operating budget of \$9.2 million.

- a4. Approval of 3rd Quarter 2014 Rural Health Care Support Mechanism Demand Projection for the May 2, 2014 FCC Filing.** Mr. Davis presented this item for discussion.

On a motion duly made and seconded and after discussion, the Committee adopted the following resolution:

RESOLVED, that the USAC Rural Health Care Committee, having reviewed at its meeting on April 28, 2014, a summary of the 3rd Quarter 2014 Rural Health Care Support Mechanism demand estimate, including administrative costs, hereby directs USAC staff to proceed with the required May 2, 2014 filing to the FCC. USAC staff may make adjustments if the variance is equal to or less than \$1.0 million, or may seek approval from the Rural Health Care Committee Chair to make adjustments if the variance is greater than \$1.0 million, but not more than \$2.0 million.

- a4. Miscellaneous. Solicit ideas for the July 2014 Committee Agenda.** Mr. Jortner reminded Committee members that they may offer suggestions for agenda items at each quarterly meeting. Ideas may be submitted to Mr. Jortner, Mr. Brisé or Mr. Davis between quarterly meetings.

INFORMATION ITEMS

- i1. Rural Health Care Support Mechanism Update.** Mr. Davis presented this item to the Committee, noting that:

- In March, USAC processed 1,677 funding requests for the Telecommunications and Internet Access Programs. March 2014 funding request processing increased by 88.6 percent compared with March 2013.
- The first HCF consortia commitments were made for over \$7.6 million.
- On March 1, USAC established the initial filing period for Funding Year (FY) 2014 funding requests for both the Telecommunications and HCF Programs. The initial filing period continues until May 30.

On a motion duly made and seconded, the Committee adjourned at 12:24 p.m. Eastern Time.

/s/ David A. Capozzi
Assistant Secretary

**Universal Service Administrative Company
Rural Health Care Committee Quarterly Meeting
Agenda**

Monday, July 28, 2014 11:00 a.m. – 12:00 p.m. Eastern Time USAC Offices 2000 L Street, N.W., Suite 200 Washington, D.C. 20036
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<u>OPEN SESSION</u>
<i>Action Items</i>
a1. Consent Items (each available for discussion upon request): A. Approval of Rural Health Care Committee Meeting Minutes of April 28, 2014 B. Approval of moving all <i>Executive Session</i> items into <i>Executive Session</i> C. Routine procurements: Deemed consideration and approval of in <i>Executive Session</i>
a2. Approval of 4th Quarter 2014 and Revised 2014 Annual Rural Health Care Support Mechanism Programmatic Budgets
a3. Approval of 4th Quarter 2014 Rural Health Care Support Mechanism Demand Projection for the August 1, 2014 FCC Filing
a4. Miscellaneous.
<i>Information Items</i>
i1. Rural Health Care Support Mechanism Update
i2. Discussion of Rural Health Care Program Operations Information Dashboard
i3. Miscellaneous. Solicit ideas for October 2014 Committee meeting agenda.

<u>EXECUTIVE SESSION</u>
<i>Action Items</i>
<i>Information Items</i>

Next Scheduled USAC Rural Health Care Committee Meeting
Monday, October 27, 2014 1:00 p.m. – 2:00 p.m. USAC Offices, Washington, D.C.

UNIVERSAL SERVICE ADMINISTRATIVE COMPANY
2000 L Street, N.W., Suite 200
Washington, D.C. 20036

RURAL HEALTH CARE COMMITTEE MEETING
Monday, July 28, 2014

MINUTES

The quarterly meeting of the Rural Health Care Committee (Committee) of the Universal Service Administrative Company (USAC) was held at USAC's offices in Washington, D.C. on Monday, July 28, 2014. Mr. Wayne Jortner, Committee Chair, called the meeting to order at 11:01 a.m. Eastern Time, with a quorum of seven of eight Committee members present:

Belden, Richard– Chief Operating Officer & Interim Chief Executive Officer	Jimenez, Jose
Brisé, Ron – Vice Chair	Jortner, Wayne – Chair
Brown, Eric – <i>by telephone</i>	Wein, Olivia
Gillan, Joe	

Dr. Kathy Wibberly joined the meeting at 11:09 a.m. Eastern Time. She did not participate in the discussion or vote on items a1 and a2.

Other Board of Directors (Board) members and officers of the corporation present:

Capozzi, David – General Counsel and Assistant Secretary
Case, Dave – Vice President of Finance, Chief Financial Officer and Assistant Treasurer
Davis, Craig, Vice President, Rural Health Care Division
Feiss, Geoff – Member of the Board
Jones, Rochelle – Member of the Board
Mason, Ken – Member of the Board
Noriega, Raquel – Member of the Board
Schell, Julie Tritt – Member of the Board
Scott, Wayne – Vice President of Internal Audit
Talbott, Dr. Brian – Member of the Board

Others present:

<u>NAME</u>	<u>COMPANY</u>
Anderson, Latoya	USAC
Beard, Jay	USAC
Beyle, Tom	USAC
Delmar, Teleshia	USAC
Dougherty, Michael	USAC
Duvall, Rashann	USAC

<u>NAME</u>	<u>COMPANY</u>
England, William	eCopernicus
Gonzalez, Veronica	USAC
Hill, Bill	FCC
Johnston, Anna	USAC
Lee, Brandon	USAC
Lenhardt, Chris	E-Rate Elite
Nuzzo, Patsy	USAC
Park, Sang	USAC
Perry, Andrew	USAC
Rasmussen, Mary	USAC
Schrieber, Johnnay	USAC
Skadin, Andy	FCC
Smith, Chris	USAC

OPEN SESSION

Action Items

a1. Consent Items.

- A. Committee meeting minutes of April 28, 2014.

On a motion duly made and seconded and after discussion, the Committee adopted the following resolution:

RESOLVED, that the USAC Rural Health Care Committee hereby approves the Committee meeting minutes of April 28, 2014.

a2. Approval of 4th Quarter 2014 and Revised 2014 Annual Rural Health Care Support Mechanism Programmatic Budgets. Mr. Case presented this item for consideration.

On a motion duly made and seconded and after discussion, the Committee adopted the following resolution:

RESOLVED, that the USAC Rural Health Care Committee approves a 4th Quarter 2014 Rural Health Care Support Mechanism programmatic operating budget of \$1.9 million; and

RESOLVED FURTHER, that the USAC Rural Health Care Committee directs USAC staff to submit a collection requirement of \$1.9 million for Rural Health Care Support Mechanism administrative expenses in the required August 1, 2014 filing to the FCC on behalf of the Committee; and

RESOLVED FURTHER, that the USAC Rural Health Care Committee approves a revised 2014 annual Rural Health Care Support Mechanism operating budget of \$9.3 million.

- a3. Approval of 4th Quarter 2014 Rural Health Care Support Mechanism Demand Projection for the August 1, 2014 FCC Filing.** Mr. Davis presented this item for consideration.

On a motion duly made and seconded and after discussion, the Committee adopted the following resolution:

RESOLVED, that the USAC Rural Health Care Committee, having reviewed at its meeting on July 28, 2014, a summary of the 4th Quarter 2014 Rural Health Care Support Mechanism demand estimate, including administrative costs, hereby directs USAC staff to proceed with the required August 1, 2014 filing to the FCC. USAC staff may make adjustments if the variance is equal to or less than \$1.0 million, or may seek approval from the Rural Health Care Committee Chair to make adjustments if the variance is greater than \$1.0 million, but not more than \$2.0 million.

Information Items

- i1. Rural Health Care Support Mechanism Update.** Mr. Davis presented this item to the Committee, noting that:

- Rural Health Care Division (RHCD) staff completed transition of Telecommunications Program operations from Solix to USAC in-house staff.
- Staff began Health Care Connect Fund (HCF) disbursements to beneficiaries.
- Staff expanded the use of webinars to improve outreach for all HCPs and consortia in the Telecom and HCF Programs.

- i2. Discussion of Rural Health Care Program Operations Information Dashboard.** Mr. Davis presented this item discussion.

On a motion duly made and seconded, the Committee adjourned at 11:58 a.m. Eastern Time.

/s/ David A. Capozzi
Assistant Secretary

To expedite navigation, please use the bookmarks located in the Navigation Pane.

**Universal Service Administrative Company
Rural Health Care Committee Quarterly Meeting**

Agenda

<p>Monday, October 27, 2014 1:45 p.m. – 2:45 p.m. Eastern Time USAC Offices 2000 L Street, N.W., Suite 200 Washington, D.C. 20036</p>
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<p><u>OPEN SESSION</u></p>
<p><i>Action Items</i></p>
<p>a1. Consent Items (each available for discussion upon request): A. Approval of Rural Health Care Committee Meeting Minutes of July 28, 2014. B. Approval of moving all <i>Executive Session</i> items into <i>Executive Session</i>. C. Routine procurements: Deemed consideration and approval of in <i>Executive Session</i>.</p>
<p>a2. Approval of 1st Quarter 2015 Rural Health Care Support Mechanism Programmatic Budget and Information on the Estimated 2015 Annual Budget</p>
<p>a3. Approval of 1st Quarter 2015 Rural Health Care Support Mechanism Demand Projection for the October 31, 2014 FCC Filing</p>
<p>a4. Action on One USAC Internal Audit Division Rural Health Care Support Mechanism Beneficiary Audit Reports</p>
<p>a5. Miscellaneous</p>
<p>i1. Rural Health Care Support Mechanism Update</p>
<p>i2. Discussion of Rural Health Care Program Operations Information Dashboard</p>
<p>i3. Miscellaneous. Solicit ideas for January 2015 Committee meeting agenda.</p>

<p><u>EXECUTIVE SESSION</u></p>
<p><i>ACTION ITEMS</i></p>
<p><i>INFORMATION ITEMS</i></p>

<p>Next Scheduled USAC Rural Health Care Committee Meeting</p>
<p>Monday, January 26, 2015 1:00 p.m. – 2:00 p.m. Eastern Time USAC Offices, Washington, D.C.</p>

UNIVERSAL SERVICE ADMINISTRATIVE COMPANY
2000 L Street, N.W., Suite 200
Washington, D.C. 20036

RURAL HEALTH CARE COMMITTEE MEETING
Monday, October 27, 2014

MINUTES

The quarterly meeting of the Rural Health Care Committee (Committee) of the Universal Service Administrative Company (USAC) was held at USAC's offices in Washington, D.C. on Monday, October 27, 2014. Mr. Wayne Jortner, Committee Chair, called the meeting to order at 1:51 p.m. Eastern Time, with a quorum of seven of eight Committee members present:

Brisé, Ron – Vice Chair	Jimenez, Jose
Brown, Eric	Jortner, Wayne – Chair
Gillan, Joe	Wibberly, Dr. Kathy
Henderson, Chris – Chief Executive Officer	

Members of the Committee not present:

Wein, Olivia

Other Board of Directors (Board) members and officers of the corporation present:

Belden, Richard– Chief Operating Officer
Campbell, Anne – Member of the Board
Capozzi, David – General Counsel and Assistant Secretary
Case, Dave – Vice President of Finance, Chief Financial Officer and Assistant Treasurer
Davis, Craig, Vice President, Rural Health Care Division
Feiss, Geoff – Member of the Board
Jones, Rochelle – Member of the Board
Schell, Julie Tritt – Member of the Board
Scott, Wayne – Vice President of Internal Audit
Talbott, Dr. Brian – Member of the Board

Others present:

<u>NAME</u>	<u>COMPANY</u>
Beard, Jay	USAC
Carter, Devent	USAC
Delmar, Teleshia	USAC
Dougherty, Michael	USAC
Duvall, Rashann	USAC
England, Bill	eCopernicus

<u>NAME</u>	<u>COMPANY</u>
Gonzalez, Veronica	USAC
Hutchinson, Kyle	USAC
Johnston, Anna	USAC
Kriete, Debra	South Dakota Department of Education
Lewis, Don	USAC
Nuzzo, Patsy	USAC
Park, Sang	USAC
Perry, Andrew	USAC
Rasmussen, Mary	USAC
Rogers, Camelia	Kellogg & Sovereign
Rovetto, Ed	USAC
Salvatore, Charles	USAC
Schrieber, Johnnay	USAC
Sierkierka, Tim	FCC
Smith, Chris	USAC
Theodoropoulos, Nicole	USAC
Trew, Anne Marie	USAC

OPEN SESSION

Action Items

a1. Consent Items.

- A. Approval of Committee meeting minutes of July 28, 2014.

On a motion duly made and seconded and after discussion, the Committee adopted the following resolution:

RESOLVED, that the USAC Rural Health Care Committee hereby approves the Committee meeting minutes of July 28, 2014.

a2. Approval of 1st Quarter 2015 Rural Health Care Support Mechanism Programmatic Budget and Information on the Estimated 2015 Annual Budget. Mr. Case presented this item for consideration.

On a motion duly made and seconded and after discussion, the Committee adopted the following resolution:

RESOLVED, that the USAC Rural Health Care Committee approves a 1st Quarter 2015 Rural Health Care Support Mechanism programmatic operating budget of \$1.7 million; and

RESOLVED FURTHER, that the USAC Rural Health Care Committee directs USAC staff to submit a collection requirement of \$1.7

million for Rural Health Care Support Mechanism administrative expenses in the required October 31, 2014 filing to the FCC on behalf of the Committee.

- a3. Approval of 1st Quarter 2015 Rural Health Care Support Mechanism Demand Projection for the October 31, 2014 FCC Filing.** Mr. Davis presented this item for consideration.

On a motion duly made and seconded and after discussion, the Committee adopted the following resolution:

RESOLVED, that the USAC Rural Health Care Committee, having reviewed at its meeting on October 27, 2014, a summary of the 1st Quarter 2015 Rural Health Care Support Mechanism demand estimate, including administrative costs, hereby directs USAC staff to proceed with the required October 31, 2014 filing to the FCC. USAC staff may make adjustments if the variance is equal to or less than \$1.0 million, or may seek approval from the Rural Health Care Committee Chair to make adjustments if the variance is greater than \$1.0 million, but not more than \$2.0 million.

- a4. Action on One USAC Internal Audit Division Rural Health Care Support Mechanism Beneficiary Audit Report.** Mr. Chris Smith, Manager, Internal Audit, presented this item for consideration.

On a motion duly made and seconded and after discussion, the Committee adopted the following resolution:

RESOLVED, that the USAC Rural Health Care Committee, having reviewed the USAC Internal Audit Division Rural Health Care Support Mechanism Beneficiary Audit Report labeled RH2013PP019 together with management's responses thereto, accepts the recommendation of USAC management and hereby deems such report final.

Information Items

- i1. Rural Health Care Support Mechanism Update.** Mr. Davis presented this item to the Committee, noting that:

- HCF commitments of \$26.6 million were made to consortia applicants and \$7.3 million to individual applicants during 3rd Quarter 2014 (3Q2014).
- HCF FCC Form 463 (Invoice) improvements were implemented that allow service providers to approve payment request through My Portal. Also implemented review systems for Form 463 processing.

To expedite navigation, please use the bookmarks located in the Navigation Pane.

- RHCD staff made its earliest commitments in the Telecommunications Program for new Funding Year (FY) 2014 in July. USAC made FY 2014 commitments of \$3.2 million in 3Q2014.
- USAC updated its Eligible Rural Areas Search tool on the USAC website to reflect the latest decennial census data and Core Based Statistical Area (CBSA) designations, which is used to determine HCP eligibility for RHC Programs.

i2. Discussion of Rural Health Care Program Operations Information Dashboard. Mr. Henderson presented this item for discussion.

On a motion duly made and seconded, the Committee adjourned at 2:54 p.m. Eastern Time.

/s/ David A. Capozzi
Assistant Secretary