

### Selective Review Information Request Completion Certification

Complete and return the enclosed Certification to the Schools and Libraries Division (SLD). If the applicant's authorized representative completed the information in this document, please *attach a copy of the letter of agency or other agreement* between the applicant and consultant authorizing them to act on the school or library's behalf. For the purposes of this form, in the Employer's Name field, a consultant should enter the name of his or her consulting firm. Please note that if an authorized representative signs this form, an authorized school or library official is also required to sign in the space provided below.

Note: If a consultant was used, a school official MUST sign below.

SECTION 1: AUTHORIZED REPRESENTATIVE INFORMATION		
Name of Authorized Representative	Title	
Email Address	Telephone Office:	Fax :
Authorized Representative's Employer's Name		
Employer's Street Address	State	Zip Code
SECTION 2: APPLICANT INFORMATION		
Billed Entity Name	Billed Entity Number	
Funding Year 20XX Forms 471 Application Numbers:		
SECTION 3: CERTIFICATION STATEMENTS		
<ul style="list-style-type: none"> <li>▫ I certify that I prepared the responses in this document on behalf of the above named entity.</li> <li>▫ I certify that despite any budget deficits, fund-raising effort shortfalls, or other uncertainties we expect to be able to finance this budget.</li> </ul>		
Authorized Representative's Signature	Date	
Authorized School or Library Official's Signature and Title	Date	
Print Name of Authorized School or Library Official Named Above		

The FCC's Fifth Report and Order (FCC 04-190) released on August 13, 2004, sets out document retention requirements for program participants. Failure to comply with these requirements will put your funding at risk.